



CCIA JUNIOR SPORTS PROGRAM

Assistant Head Tennis Instructor - Job Description

Duties: Assist in planning classes and teaching at all levels of tennis. Act as Head Instructor when the Head is away at matches. Assist in organizing and executing all tennis special events. Help with court maintenance.

Age: Must be 17 years and have completed junior year in high school (minimum)

Prerequisites: Previous experience as a junior instructor tennis program or its equivalent, strong tennis skills, demonstrated ability to organize, teach, manage children. Attendance at a PTR/USTA Teaching Workshop (2 days) or its equivalent is encouraged. Must be able to feed balls with accuracy and control. Current CPR and First Aid Training Certification required. Participation on high school tennis team preferred. Tennis instructors are expected to further their skill by playing tennis voluntarily on their own time.

ADDITIONAL REQUIREMENTS AND INFORMATION

- ** All CCIA Junior Sports Program employees are expected to participate in the Junior Program picnics, Recognition Nights and Swim Days, and to help with clambake preparation and other club activities, if needed. Also, it is important for all instructors to participate in either the set up or clean up days.
- ** Junior instructor positions are available for all of either Session 1 or Session 2. In some circumstances, we may hire a junior instructor for both sessions.
- ** Junior sailing instructors may participate in sailing regattas at the discretion of the Club Manager and Program Director for sailing. Permission will be based on staffing requirements since the junior instructors' availability is vital to the instruction and safety of the classes they supervise.
- ** All CCIA staff must understand that they are role models for the younger members. Maturity, consideration, enthusiasm, discipline, skill and safety awareness are attributes needed at all times at work and after hours.

Duties: Assist in tennis instruction at all levels, assist in Club competition matches, and help maintain courts and equipment. Five days/week.

Age: Must be 16 years of age and preferably have completed sophomore year in high school (minimum)

Prerequisites: Prior participation in CCIA advanced tennis class or equivalent. Current First Aid and Advanced CPR certification. Must be able to feed tennis balls with accuracy and control. Participation on high school tennis team preferred. Tennis instructors are expected to further their skill by playing tennis voluntarily on their own time.

ADDITIONAL REQUIREMENTS AND INFORMATION

- ** All CCIA Junior Sports Program employees are expected to participate in the Junior Program picnics, Recognition Nights and Swim Days, and to help with clambake preparation and other club activities, if needed. Also, it is important for all instructors to participate in either the set up or clean up days.
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