



CCIA JUNIOR SPORTS PROGRAM

Assistant Head Swimming Instructor - Job Description

Duties: Assist in lifeguard duties, supervise pool, assist in teaching and planning swimming instruction at all levels, plan and assist in Club swim day, help maintain pool area and equipment, assist in weekend lifeguard duties.

Age: Must be 17 years of age and have completed junior year in high school (minimum)

Prerequisites: Previous experience as junior instructor in CCIA swimming program or equivalent, strong swimming skills and demonstrated ability to assist in organization and management, current Red Cross Water Safety Instructor Certification, Red Cross Lifeguard Certification, Advanced CPR/AED and First Aid Training.

ADDITIONAL REQUIREMENTS AND INFORMATION

- ** All CCIA Junior Sports Program employees are expected to participate in the Junior Program picnics, Recognition Nights and Swim Days, and to help with clambake preparation and other club activities, if needed. Also, it is important for all instructors to participate in either the set up or clean up days.
- ** Junior instructor positions are available for all of either Session 1 or Session 2. In some circumstances, we may hire a junior instructor for both sessions.
- ** Junior sailing instructors may participate in sailing regattas at the discretion of the Club Manager and Program Director for sailing. Permission will be based on staffing requirements since the junior instructors' availability is vital to the instruction and safety of the classes they supervise.
- ** All CCIA staff must understand that they are role models for the younger members. Maturity, consideration, enthusiasm, discipline, skill and safety awareness are attributes needed at all times at work and after hours.

Swimming Instructor / Lifeguard

Duties: Assist in lifeguard duties, supervise pool, assist in swimming classes, plan and assist in Club swim day, help maintain pool area and equipment, assist in weekend lifeguard duties. Five days/week plus some weekend duties.

Age: Must be 16 years of age and preferably have completed sophomore year in high school (minimum)

Prerequisites: Current Red Cross Lifeguard Certification, Advanced CPR/AED and First Aid Training.

ADDITIONAL REQUIREMENTS AND INFORMATION

- ** All CCIA Junior Sports Program employees are expected to participate in the Junior Program picnics, Recognition Nights and Swim Days, and to help with clambake preparation and other club activities, if needed. Also, it is important for all instructors to participate in either the set up or clean up days.
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